

Dear prospective student,

The *Sydney Institute of Traditional Chinese Medicine* is a registered business name of Sydney Institute of Health Sciences Pty Ltd ABN 30 100 578 836 and has been providing Traditional Chinese Medicine courses and qualifications in Australia for over twenty years. It is a progressive institution, established to promote the growth and development of a broader system of health delivery encompassing complimentary and Traditional Chinese Medicine (TCM) within our community and the health profession.

The Institute aims to produce primary health care practitioners who practice their profession in a safe, effective and responsible manner within the framework of the Health Care System.

The training provided by the Institute is designed to empower graduates to serve the community in a variety of ways, such as, through primary health care, ongoing education programs, and working alongside other therapists in various clinical settings.

The Institute fosters open-mindedness and commitment to high ideals, providing an environment in which students may develop the habits of continuing self-education and self-fulfilment through service to others. Graduates are empowered to work in a professional and ethical manner and to raise community confidence in the Health Care System.

Lecturers at the Institute have undergone formal clinical training in China, Australia, Poland and the United Kingdom. They have been in education and clinical practice in Complimentary Medicine, Nursing and TCM for many years. Some of them enjoy widespread recognition as leaders in their field.

Our staff thrive on the challenge of continuous improvement by providing recognised competency based material and the latest technology.

The Sydney Institute of Traditional Chinese Medicine extends a warm welcome to you to experience a professional, friendly and supportive environment at one of the Australia's longest established and most respected institutions of TCM.

We sincerely hope, and we will endeavour to ensure that your time at the Institute is memorable and productive.



Yifan Yang
Principal
Sydney Institute of TCM

Advanced Diploma of Traditional Chinese Medicine (91133NSW)

(Dual Modalities of Acupuncture and Chinese Herbal Medicine)

Course Overview

This course is aimed to provide participants with the necessary knowledge, attitudes, and skills to practice Traditional Chinese Medicine with the therapeutic delivery methods of Chinese herbs and acupuncture (including needling, moxibustion and cupping techniques).

Course Duration

Nominally, this course takes 4 academic years, structured in either full-time or part-time modes (Part-time study is not available to overseas students). This course is undertaken in an institution based situation with a large component of clinic practice included. All course participants will also attend a practical internship in a Chinese TCM hospital for a period of eight to ten weeks (additional fees applicable).

Career Opportunities

Attainment of this qualification may lead to opportunities to become health care practitioners who are capable of operating safely and effectively as unsupervised, primary-contact, health-care practitioners of Traditional Chinese Medicine in general practice who specialise in either acupuncture or Chinese herbal medicine or both.

Entry Requirements

Domestic Students:

Pre-requisites for entry into this course are:

- Students must be over 18 years of age,
- Students must have a NSW Higher School Certificate or interstate equivalent

Potential students are expected to have a keen interest in health care, especially in Traditional Chinese Medicine, and are required to pass an interview to satisfy the Institute of their aptitude to undertake the required studies. There is also a provision for mature age students 21 years or over with a history of work experience or study which shows an aptitude to submit themselves to regimented study patterns.

International Students:

Pre-requisites for entry into this course are:

- Students must be over 18 years of age,
- Students must have an overseas equivalent of the NSW Higher School Certificate
- Students must have an IELTS score of 5.5 or above and must provide documentation to that effect.

Each individual application will be based upon information supplied to the Sydney Institute of Traditional Chinese Medicine on their application form.

Assessment

Students are assessed by:

- A half-semester examination and regular tests, written assignments, research projects, and case studies based upon data collected by the student in clinical practice.
- An end-of-semester (end-of-unit) written and practical examination testing work covered in the whole of the semester, which will comprise of not more than 60% of the student's semester results.

Articulation

On completion of this qualification you may be able to gain advanced standing in various bachelor degrees being offered at such universities as University of Western Sydney, University of Sydney, University of Technology Sydney and RMIT University Melbourne.

How to Apply

Please contact Sydney Institute of Traditional Chinese Medicine by phone, fax or email with the subject line ADTCM.

Programs Outline

	YEAR 1	YEAR 2	YEAR 3	YEAR 4
Semester One	<i>TCM-1:</i> Theoretical Frameworks of TCM <i>TCM-2:</i> Diagnosis Methods <i>CPI:</i> Client Practitioner Communication, Professional Practice and Ethical & Legal Issues <i>HMS-1:</i> Anatomy & Histology (A) <i>HMS-2:</i> Anatomy & Histology (B)	<i>CHM-2:</i> Chinese Herbs (B) <i>ACU-2:</i> Acupoints (A) <i>HMS-4:</i> Biochemistry <i>CTS-5:</i> Yellow Emperor (TCM Theoretic Classic) <i>CLS-10:</i> TCM Cosmetics <i>TNA:</i> TCM Remedial Massage (Tui-Na) <i>Clinic Practicum</i> [Grade 2]	<i>CHM-4:</i> Chinese Herbal Formulas (B) <i>ACU-5:</i> Acupuncture Treatment (A) <i>HMS-7:</i> Clinical Diagnosis (A) <i>HMS-10:</i> Research Methods and Research Project <i>CTS-1:</i> Shang Han Lun <i>CTS-2:</i> Jin Kui Yao Lue <i>Clinic Practicum</i> [Grade 3]	<i>CLS-2:</i> Internal Medicine (B) <i>CLS-3:</i> External Medicine <i>CLS-5:</i> Gynaecology <i>CHM-5:</i> Pharmacology of Chinese Herbs <i>CLS-8:</i> TCM Health Maintenance <i>CLS-9:</i> TCM Dietary <i>Clinic Practicum</i> [Grade 4]
Semester Two	<i>TCM-3:</i> Diagnosis Patterns and Principles of Treatment <i>CHM-1:</i> Chinese Herbs (A) <i>ACU-1:</i> The Channel System <i>HMS-3:</i> Physiology <i>Clinic Practicum</i> [Grade 1]	<i>CHM-3:</i> Chinese Herbal Formulas (A) <i>ACU-3:</i> Acupoints (B) <i>HMS-5:</i> Pathology <i>ACU-4:</i> Acupuncture Techniques <i>HMS-6:</i> Microbiology <i>HMS-9:</i> Pharmacology <i>Clinic Practicum</i> [Grade 2 (cont.)]	<i>CTS-3:</i> Wen Bing Xue <i>CTS-4:</i> Schools of TCM <i>CLS-1:</i> Internal Medicine (A) <i>CLS-4:</i> Traumatology <i>ACU-6:</i> Acupuncture Treatment (B) <i>HMS-8:</i> Clinical Diagnosis (B) <i>Clinic Practicum</i> [Grade 3 (cont.)]	<i>CLS-6:</i> E N T and Ophthalmology <i>CLS-7:</i> Paediatrics <i>Block Practicum</i> Internship China Hospital Practicum*

The duration of the course program is four academic years (eight Semesters), in which 41 learning modules, 490 hours of clinic training and **410 hours of China hospital practicum*** are undertaken.

Advanced Diploma of Traditional Chinese Medicine (91133NSW)

Code	Title	Hours
TCM -1	Theoretical Frameworks of Traditional Chinese Medicine 中医基础理论	45
TCM -2	Diagnosis Methods 中医诊断学 (1)	45
TCM -3	Diagnosis Patterns and Principles of Treatment 中医诊断学 (2)	45
ACU -1	The Channel System 经络学	45
ACU -2	Acupoints (A) 腧穴学 (1)	45
ACU -3	Acupoints (B) 腧穴学 (2)	45
ACU -4	Acupuncture Techniques 针法治疗学	45
ACU -5	Acupuncture Treatment (A) 针灸治疗学 (1)	45
ACU -6	Acupuncture Treatment (B) 针灸治疗学 (2)	45
HMS -1	Anatomy and Histology (A) 解剖组织学 (1)	45
HMS -2	Anatomy and Histology (B) 解剖组织学 (2)	45
HMS -3	Physiology 生理学	45
HMS -4	Biochemistry 生物化学	21
HMS -5	Pathology 病理学	45
HMS -6	Microbiology 病原微生物学	24
HMS -7	Clinical Diagnosis (A) 西医诊断学 (1)	45
HMS -8	Clinical Diagnosis (B) 西医诊断学 (2)	45
HMS -9	Pharmacology 药理学	21
HMS -10	Research Methods and Research Project (WM & TCM) 中西医学研究方法	90
CHM -1	Chinese Herbs (A) 中药学 (1)	45
CHM -2	Chinese Herbs (B) 中药学 (2)	45
CHM -3	Chinese Herbal Formulas (A) 方剂学 (1)	45
CHM -4	Chinese Herbal Formulas (B) 方剂学 (2)	45
CHM -5	Pharmacology of Chinese Herbs 中药药理学	21
CTS -1	Shang Han Lun (TCM Clinical Classic 1) 伤寒论	24
CTS -2	Jin Kui Yao Lue (TCM Clinical Classic 2) 金匮要略	21
CTS -3	Wen Bing Xue (TCM Clinical Classic 3) 温病学	24
CTS -4	Schools of Traditional Chinese Medicine 各家学说	21
CTS -5	Yellow Emperor (TCM Theoretic Classic) 黄帝内经	12
CLS -1	Internal Medicine (A) 中医内科学 (1)	45
CLS -2	Internal Medicine (B) 中医内科学 (2)	45
CLS -3	External Medicine & TCM Dermatology 中医外科, 皮肤科学	45
CLS -4	Traumatology 中医骨伤科学	45
CLS -5	Gynaecology 中医妇科学	45
CLS -6	E N T and Ophthalmology 中医眼科, 五官科学	45
CLS -7	Paediatrics 中医小儿科学	45
CLS -8	TCM Health Maintenance 中医养生学	12
CLS -9	TCM Dietary 中药药膳	12
CLS-10	TCM Cosmetics 中医美容	12
CPI	Client-Practitioner Communication, Professional Practice and Ethical & Legal Issues 行医守则	90
TNA	TCM Remedial Massage (Tui-Na) 中医推拿学	45
Clinic -1	Clinic Practicum Grade 1 临床实习	30
Clinic -2	Clinic Practicum Grade 2 临床实习	189
Clinic -3	Clinic Practicum Grade 3 临床实习	189
Clinic -4	Clinic Practicum Grade 4 临床实习	82
Block Practicum	Block Practicum (410 hours in TCM Hospital in China) 临床实习	410
TOTAL	41 Modules and 4 Clinic Practicum Grades & Block Practicum	Theory – 1620 Practicum – 900

Diploma of Traditional Chinese Remedial Massage (An Mo Tui Na) HLT50107

Course Overview

This course is aimed at those who want to work in or who are currently working in the area of An Mo Tui Na or Traditional Chinese Medicine and want to increase their skills and knowledge level including the specialist skills for the treatment of women and children and in Traumatology treatment. The course outline is as follows:

	Year 1	Hrs	Year 2	Hrs
Semester 1 (15 weeks)	<u>Common Units (1) - Professional Development:</u> HLTCOM502B Develop professional expertise HLTCOM404B Communicate effectively with clients HLTCOM503B Manage a practice HLTCOM406B Make referrals to other health care professionals when appropriate	80	<u>Common Units(3) - Client Services and Legal & Ethical Requirement:</u> HLTOHS300A Contribute to OHS processes HLTIN301A Comply with infection control policies and procedures in health work HLTAP401A Confirm physical health status	60
	TCM-1: Theoretical Frameworks of TCM	45	TCM-3: Diagnosis Patterns and Principles of Treatment	45
	ACU-1: The Channel System & Acupoints (1)	45	HLTTTCM503B Provide TCM remedial massage (AN MO TUI NA) treatment	45
	HLTTTCM501B: Apply TCM remedial massage (AN MO TUI NA) assessment framework	45	HMS-4: Pathology	45
	HMS-1: Anatomy	45	HLTTTCM504B Provide traumatology treatment within a TCM remedial massage (AN MO TUI NA) framework	45
	HMS-2: Anatomy for Tui Na	20	CPM-3: Clinical Practicum (3)	60
	Total	20w	Total	20w
Semester 2 (15 weeks)	<u>Common Units (2) - Practice and Health Service Management:</u> HLTCOM408B Use specific health terminology to communicate effectively HLTFA301B Apply First Aid HLTHIR501A Maintain an effective health work environment	100	<u>Common Units(4) - OH&S Processes and Infection Control:</u> HLTAP501A Analyze health information CHCORG28A Reflect and improve upon professional practice HLTHIR506B Implement and monitor compliance with legal and ethical requirements	40
	TCM-2: Diagnosis Methods	45	HMS-5: Clinical Diagnosis	45
	ACU-2: The Channel System & Acupoints (2)	45	HLTTTCM505B Provide TCM remedial massage (AN MO TUI NA) treatment for women and children	40
	HLTTTCM502B: Perform TCM remedial massage health assessment	45	HLTTTCM506B Work within TCM remedial massage (AN MO TUI NA) framework	45
	HMS-3: Physiology	45	HLTTTCM507B Plan TCM remedial massage (AN MO TUI NA) treatment strategy	30
	CPM-1 & -2: Clinical Practicum (1) & (2)	40	CPM-4: Clinical Practicum (4)	100
	Total	20w	Total	20w

Course Duration

Nominally, this course takes 2 academic years, structured in either full-time or part-time modes (Part-time study is not available to overseas students). This course is undertaken in an institution based situation with a component of 200 hours of clinic practice included.

Career Opportunities

Attainment of this qualification may lead to opportunities to work with Traditional Chinese Medicine practitioners. Positions may be obtained such as a Remedial Massage Therapist.

Entry Requirements

Domestic Students:

Pre-requisites for entry into this course are:

- Students must be over 18 years of age,
- Students must have a NSW Higher School Certificate or interstate equivalent

Potential students are expected to have a keen interest in health care, especially in Traditional Chinese Medicine, and are required to pass an interview to satisfy the Institute of their aptitude to undertake the required studies. There is also a provision for mature age students 21 years or over with a history of work experience or study which shows an aptitude to submit themselves to regimented study patterns.

International Students:

Pre-requisites for entry into this course are:

- Students must be over 18 years of age,
- Students must have an overseas equivalent of the NSW Higher School Certificate
- Students must have an IELTS score of 5.5 or above and must provide documentation to that effect.

Each individual application will be based upon information supplied to the Sydney Institute of Traditional Chinese Medicine on their application form.

Assessment

Students are assessed by:

- A half-semester examination and regular tests, written assignments, research projects, and case studies based upon data collected by the student in clinical practice.
- An end-of-semester (end-of-unit) written and practical examination testing work covered in the whole of the semester, which will comprise of not more than 60% of the student's semester results.

Articulation

On completion of this qualification you will be able to gain advanced standing in the Advanced Diploma of Traditional Chinese Medicine.

How to Apply

Please contact Sydney Institute of Traditional Chinese Medicine by phone, fax or email with the subject line DTCRM.

Fees Policy (Local Students)

Course Entry Fees

All Sydney Institute of Traditional Chinese Medicine course applicants must pay a non-refundable enrolment and Student Association fee of \$170.00 payable upon enrolment in the first year. Deposit of \$500 may be placed to secure placement in the course.

2009 Indicative Course Fees

- Tuition fee (theory lectures) is \$650.00 per 45-hour module for all programs offered. Refer to the tables below for total fees associated with each program.
- Clinical tuition fee is \$265.00 per semester for all programs offered.
- Austudy is available for eligible, full-time students.

		Advanced Diploma of Traditional Chinese Medicine	Diploma of Traditional Chinese Medicine Remedial Massage
DURATION (SEMESTERS)		8	4
SEMESTER ONE (AUD)	Tuition	3,250	3,900
	Clinic Practicum		265
SEMESTER TWO (AUD)	Tuition	2,600	3,250
	Clinic Practicum	265	265
SEMESTER THREE (AUD)	Tuition	2,600	3,250
	Clinic Practicum	265	265
SEMESTER FOUR (AUD)	Tuition	3,250	3,250
	Clinic Practicum	265	265
SEMESTER FIVE (AUD)	Tuition	3,250	
	Clinic Practicum	265	
SEMESTER SIX (AUD)	Tuition	3,250	
	Clinic Practicum	265	
SEMESTER SEVEN (AUD)	Tuition	2,600	
	Clinic Practicum	265	
SEMESTER EIGHT (AUD)	Tuition	1,300	
	Block Practicum (China)	4,500 <i>Approx</i>	
TOTAL COURSE FEE (AUD)		28,190 <i>Approx</i>	14,710

NOTE: This table is only to be used as a guide. Actual course fee payable for each semester is not calculated until enrolment/re-enrolment is completed prior to each semester.

Tuition fees are worked out on a per module basis not yearly. All fees are subject to annual increases.

Students will not be permitted to commence or continue their course at the beginning of any semester until all outstanding fees, charges or accounts are paid. Students will be charged the full amount for repeating subjects.

Fees are set each year and are payable before each semester. The initial rate will apply for the academic year of enrolment but may be subject to change in subsequent years in accordance with the rate set by the institute Board of Directors. All fees, charges and accounts will be payable in advance as determined by the Sydney Institute of Traditional Chinese Medicine.

Tuition Fees

Tuition fees DO cover the charges for tuition administration.

Tuition fees DO NOT cover the charges for registration fee for vocational courses, textbooks, uniforms, stationery, equipment, and external examinations.

Discount and Late Fee

Students who pay in full on or before 22nd December 2008 will receive a 3% discount on tuition fee (Discounts not applicable to fees associated with clinical practicum). A 3% surcharge will apply to payments made within the first 4 weeks of the semester and students who failed to pay by the end of week 4 will be required to suspend their study with the Institute for the semester.

Instalment

Periodic instalments of tuition fees can be arranged with the Institute.

Refund

No refund for enrolment and clinical practicum fees. Deposits are also non-refundable.

Student who has paid and is asking for a refund before the beginning of the semester (23rd February, 2009) will receive a 90% refund, 70% will be refunded within the first four weeks of the semester, and no refund will be provided after 4 weeks.

Fees Policy (International Students)

Application Fee for Courses

All Sydney Institute of Traditional Chinese Medicine course applicants must pay a non-refundable application fee of AUD\$265.00 inclusive of student association membership.

2009 Indicative Course Fees

- Tuition fee (theory lectures) is AUD\$1350.00 per module for all programs offered. Refer to the tables below for total fees associated with each program.
- Clinical training fee is AUD\$380.00 per semester for all programs offered.
- Only full-time study is available.

		Advanced Diploma of Traditional Chinese Medicine	Diploma of Traditional Chinese Medicine Remedial Massage
DURATION (SEMESTERS)		8	4
SEMESTER ONE (AUD)	Tuition	6,750	8,100
	Clinic Practicum		380
SEMESTER TWO (AUD)	Tuition	5,400	6,750
	Clinic Practicum	380	380
SEMESTER THREE (AUD)	Tuition	5,400	6,750
	Clinic Practicum	380	380
SEMESTER FOUR (AUD)	Tuition	6,750	6,750
	Clinic Practicum	380	380
SEMESTER FIVE (AUD)	Tuition	6,750	
	Clinic Practicum	380	
SEMESTER SIX (AUD)	Tuition	6,750	
	Clinic Practicum	380	
SEMESTER SEVEN (AUD)	Tuition	5,400	
	Clinic Practicum	380	
SEMESTER EIGHT (AUD)	Tuition	2,700	
	Block Practicum (China)	4,500 <i>Approx.</i>	
TOTAL COURSE FEE (AUD)		52,680 <i>Approx.</i>	29,870

NOTE: This table is only to be used as a guide. Actual course fee is not calculated until enrolment is completed.

Tuition fees are worked out on a per module basis not yearly. All fees are subject to annual increases.

Students will not be permitted to commence or continue their course at the beginning of any semester until all outstanding fees, charges or accounts are paid. Students will be charged the full amount for repeating subjects.

Fees are set each year and are payable before each semester. The initial rate will apply for the academic year of enrolment but may be subject to change in subsequent years in accordance with the rate set by the institute Board of Directors. All fees, charges and accounts will be payable in advance as determined by the Sydney Institute of Traditional Chinese Medicine.

Tuition Fees

Tuition fees DO cover the charges for tuition administration.

Tuition fees DO NOT cover the charges for registration fee for vocational courses, accommodation, living expenses, textbooks, uniforms, stationery, equipment, and external examinations.

If fees are not paid by the due date, a late fee of \$250 may be charged and students may lose their place in the course.

Transfer of Fees

No fees will be transferred to other external institutions or persons.

Cancellation & Refund policy

1. If an application for a student visa is rejected for an international student applying for enrolment from offshore, then all course fees will be refunded in full provided that documentary evidence is supplied within fourteen (14) days of visa rejection. The course enrolment fee will not be refunded.
2. If a student withdraws from a course and supplies the Institute written notification of more than 28 days before the course commencement date, 80% of the total course fees paid will be refunded. The course enrolment fee will not be refunded.
3. If a student withdraws from a course less than 28 days before the course commencement date, 60% of the total course fees paid will be refunded. The course enrolment fee will not be refunded.
4. If a student withdraws from a course at anytime after the commencement date of the course No Refund will be made.
5. As a member of the ACPET OSTAS, if we are unable to fulfil our obligations to complete a course, the international student will be offered a no cost enrolment into another ACPET OSTAS member Institute.
6. All requests for refund must be made in writing. We undertake to make payment of all refunds within 28 days of receipt of a written application for refund.

Refunds Paid If SITCM defaults:

1. On the offered course does not start on the published or agreed starting day.
2. On the a course that stops being provided after it starts and before it is completed or if a course is not provided fully to the student because we have had a sanction imposed by either VETAB or DEST under either and or the AQTF and the ESOS Act 2000.
3. We will pay a full refund to all international students within two weeks after the default day. We will provide all students with a statement that explains how the refund amount has been calculated.
4. Students are not permitted transfer course fees to another student.
5. Students cannot transfer to another course at another institution within the first twelve months of commencement of a course.

Note: The refund policy is subject to review from time to time. Please check the current refund policy before accepting an offer. "This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws for unpaid and overdue fees."